



Kwong Wai Shiu Hospital is a charitable organisation established to provide healthcare services to the needy in Singapore regardless of race, language, or religion. Our vision is to be a leading community healthcare hub in Singapore.

We provide a continuum of care ranging from in-patient, rehabilitation therapy and Traditional Chinese Medicine services. We are expanding and inviting dynamic individual to join us as:

Senior Executive / Assistant Manager, Workplace Safety & Health

Responsibilities

- Conform to Workplace safety and health risk management (Healthcare) Clinical / Non-clinical safety.
- Implementation and evaluation of OH&S Objectives, policies and programme, while in line with legal requirement.
- Understanding and compliance with statutory requirements such as MOM, BCA, NEA, PUB etc.
- Understand requirement of WSH Act relating to Safety and health.
- Incident reporting for work-related accidents, workplace accidents, dangerous occurrences, and occupational diseases to MOM within 10 days of an incident.
- Implementation of Risk Assessment (RA) and audit of RA for the Hospital (including all locations)
- Ensure training matrix and conduct programme are available to educate staff on WSH hazard, risks, and control.
- Conduct periodic safety audit for clinical and non-clinical aspects.

Requirements

- Minimum Diploma in Workplace Safety & Health (WSH) and experience in Operations in a healthcare institution setting (preferred).
- Minimum 5 years of experience. Experience in healthcare settings will be an advantage.
- Able to work independently as well as cohesively with the team.
- Possess a positive personality, mature, honest working attitude.
- Able to work independently and under pressure.

Interested applicants, please email your resume to:

The Human Resource Manager
Kwong Wai Shiu Hospital
705 Serangoon Road
Singapore 328127
Email: HR_Dept@kwsh.org.sg