STEP 1 - Remove your existing Exchange ActiveSync Account

 From the Setting menu, under Accounts, select on Exchange ActiveSync or Exchange account then select Remove Account.

STEP 2 - Set up Office365 on an Android

- From the Setting menu, under Accounts, Select Add Account. Select Exchange ActiveSync or Exchange account.
- Type your full email address, and your password (Same as Windows Password), and then select Next.
- Enter the following account information and select **Next**.
- Domain\Username: Type your full email address in this box. E.g. tankh@kwsh.org.sg.
 If Domain and Username are separate text boxes in your version of Android, leave the Domain box empty and type your full email address in the Username box.
- Server: Type in outlook.office365.com
- 5. On the Remote Security Administration prompt, click on OK to proceed, next set your preferred account setting follow by selecting Next twice and you are done! ☺



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Mincoming settings		
Domain\Username		
tankh@kwsh.org.sg		
Password		
Server		
outlook.office365.com		
Use secure connection (SSL)		
Accept all SSL certificates		
Use client certificate		
Client certificate		
Client certificate: None Port		
443		
Previous	Next	
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